**Single line spacing** must be used as line spacing in full text, font must be **11 points Times New Roman,** and only the Abstract must be **10 points Times New Roman.** Indents must be **1 cm**, **only before paragraph spacing must be 6nk**. **One line is left blank before all headings.**

**HEADING MUST BE 11 POINTS BOLD AND ALL THE LETTERS MUST BE CAPITAL AND TIMES NEW ROMAN[[1]](#footnote-1)**

**Abstract (11 points)**

Add your 150-300 words abstract here. In the abstract, include the purpose of the research, participants, data collection tools, analysis of data and the remarkable findings of your research. (10 points).

**Keywords:** At least four up to six words, every words’ first letter is capitalized and the words are separated by commas (10 points).

**INTRODUCTION** (11 points)

Write the theoretical/conceptual framework of your work here, including references. You can use subheadings when necessary. In the case of using subheadings, apply 1cm indent, only the first letters are capital and bold and 11 points. You must indicate the purpose of your work and the importance of it. After one line blank, METHOD heading is written.

**METHOD** (11 punto)

Write the method part of your work here. You can use subheadings like research design, sample/participants, and data collection tools and data analysis. In the case of using subheadings, apply 1cm indent, only the first letters are capital and bold and 11 points. After one line blank, FINDINGS and INTERPRETATION heading is written.

**FINDINGS AND INTERPRETATION** (11 points)

The findings and interpretations of your research must be written 11 points, adding 1 cm indent only to the beginning of the paragraph. In the case of using subheadings, apply 1cm indent, only the first letters are capital and bold and 11 points. After one line blank, ARGUMENT, RESULT AND RECOMMENDATIONS heading is written. The example below must be taken into account in the table representation. In case of necessity, the contents can be written 10 or 9 points except the table heading.

**Table 1** (tables must be organized according to APA 6.0.)

Table Heading

|  |  |  |
| --- | --- | --- |
| Column Heading | F | **%** |
| Table items -1 |  |  |
| Table items -2 |  |  |

**Only in the table:** single line spacing, before and after must be 0 nk.

**ARGUMENT, RESULT AND RECOMMENDATIONS**

Discuss your research findings within the framework of the relevant literature. Write your result and recommendations. Providing that it is appropriate to the science, this heading can be written only as RESULT when necessary. In the case of using subheadings, apply 1cm indent, only the first letters are capital and bold and 11 points. After one line blank, REFERENCES heading is written.

**CITATION**

When using citation in the text, issues below must be considered carefully.

Single-authored works in text;

Rula (2006) states that positive attitudes towards a course are effective in learning that course.

Or

Positive attitudes towards a course affect learning that (Rula, 2006 s.17).

Two authors works in text;

According to Yang and Lau (2003) students study more lessons that they believe will contribute to their self-improvement and future jobs.

Or

Students study more lessons that they believe will contribute to their self-improvement and future jobs. (Yang ve Lau).

In three or more authors’ works in text, et al. can be used as from the first author.

Liaw et al. (2007, p.17) in his studies on e-learning with 30 faculty members and 168 undergraduate students...

Or

The research has demonstrated that positive attitudes awakened emontions like self-competence, usefulness and pleasure giving (Liaw et al., 2007, p.44).

**REFERENCES**

At the end of the article, attention must be paid to the rules below. All works referenced in the article are written complete and suitable for APA style. When writing references, examples below must be considered. **Other lines except for the first line of references must be 1 cm indented, single line spacing must be applied and only before must be 6 nk.**

Books

Kolcu, A. İ. (2004). *Modern Turkish Literature.* Salkımsöğüt.

Book Chapter

Chapter’s author (date). Chapter’s Name. Editor’s Name, Surname (Ed.), *Book Name* p. Page range. Publisher.

Kejanlıoğlu, B. (2005). Concept of public space in media studies. M. Özbek (Ed.), *Public Space* (p.689-713). Hil.

Works that have more than one printing

Büyüköztürk, Ş. (2019). Guide for Data Analysis for Social Sciences(25th Printing). Pegem.

E-books

Shotton, M. A (1989). Computer addiction? A study of computer dependency. http://www.ebookstore.tandf.co/html/index.asp, Accessed: 18.07.2019

Voluminous works

Ögel. B. (1985). Introduction to Turkish cultural history (Volume 1-9). The Ministry of Culture and Tourism publishing.

Translated work

Laplace, P. S. (1951). *A Philosophical Essay on Probabilities* (F. W. Truscott and F. L. Emory, transl.). Dover (Release date of the original work 1814).

Reports

Dalton, P., Marcenaro, O., De Vries, R. & She, P. (2018). *Global Teacher Status Index* (Report No. 2). University of Sussex.

Article from journal

Köksal, N. & Demirel, Ö. (2008). The contributions of reflective thinking of pre-service teachers’ teaching practice. *Hacettepe University Faculty of Education Journal, 34*(34), 189-203.

Article from e-journal

Gabbett, T., Jenkins, D. & Abernethy, B. (2010). Physical collisions and injury during professional rugby league skills training. *Journal of Science and Medicine in Sport*, *13*(6), 578-583. http://dx.doi.org/10.29228/Joh32655

Theses

Ünişen, A. (2013). *An Evaluation of the Educational Articles in Major Journals Published in Istanbul during Constitutional Period*. Unpublished doctoral thesis, Gaziantep University Faculty of Education Institute.

Encyclopedias

Balkans: History. (1987). In *Encyclopaedia Britannica* (15th Printing). Volume. 14, p.570-588. Encyclopaedia Britannica.

Akkoyunlu, B. (2007). Learning Styles. Y. Tonta (Ed.), Inside the *National Symposium on Information Management notices book* (pp. 51-71). Hacettepe University.

**REPUBLIC OF TURKEY STATE ARCHIVES**

RTSA, Fon Code: 311.11.10, Place No: 246.23.17.

RTSA, Fon Code: 311.11.10, Place No: 245.41.7.

**OFFICIAL GAZETTES**

Official Gazette, 1st of July 1954, Issue: 8743, p.9758.

Official Gazette, 27th of November 1958, Issue: 10068, p.20572.

**Research and Review Articles**

Güler, A., & Poyraz, T.T. (2017). Ethnic identity, acculturation, religiousity of Turkish immigrants in the United States and their relations to life satisfaction. *Akademik Bakış Journal*, 63, 59-70.

Özçelik, F., & Tunç, B. (2017). Regulations made in administrative area in the Ağrı during the Democratic Party era (1950-1960). *Ordu University Journal of Social Sciences Research,* 7/3, 463-477.

Ortaylı, İ. (2008). Turkey’s *Organization and Administrative History* (3rd Printing). Cedit Neşriyat publishing.

Özgür, E. M. (2011). *Population Geography.* Ankara University the Journal of the Faculty of Languages and History-Geography.

**EXTENDED ABSTRACT (11 Points)**

If possible according to the type of article, consisting of at least 500 up to 1000 words;

**Purpose:** Where the purpose of the article is indicated,

**Method:** Where the method of the article is explained,

**Findings:** Where the findings of the article are summarized and

**Result and Argument**: An extended abstract in which the findings of the research are discussed and results are stated, must be written under subheadings.

**(11 Points)**

1. Author impact rate in article writing: 1st author: %\*\*\*, 2nd author: %\*\*\*. [↑](#footnote-ref-1)